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No. 47] NEW DELHI, SATURDAY, NOVEMBER 25, 1967 (AGRAHAYANA 4, 1889)

इस भाग में भिन्न पृष्ठ सत्या हो जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके
Separate paging is given to this Part in order that it may be filed as a separate compilation

भाग III—खण्ड 1

PART III—SECTION 1

उच्च न्यायालयों, नियंत्रक और महालेखा परीक्षक, संघ लोक सेवा आयोग, रेल विभाग और भारत सरकार के संलग्न और आधीन कार्यालयों द्वारा जारी की गई अधिसूचनाएं

Notifications issued by the High Courts, the Comptroller and Auditor General, the Union Public Service Commission, the Indian Government Railways and by Attached and Subordinate Offices of the Government of India

MINISTRY OF HOME AFFAIRS

(Intelligence Bureau)

New Delhi-11, the 10th November 1967

No 7/Est(CI)/59(389) —Consequent on his superannuation from Service, Shri V K Telang relinquished charge of the office of the Deputy Central Intelligence Officer, Subsidiary Intelligence Bureau, Bombay on 14-10-1967 (A N)

2 On his re-employment, Shri V K Telang assumed the charge of the Deputy Central Intelligence Officer, Subsidiary Intelligence Bureau Bombay with effect from 15-10-1967 (F N)

O P GROVER
Deputy Director
for Director

MINISTRY OF WORKS, HOUSING AND SUPPLY

(Department of Supply)

Calcutta-27, the 7th November 1967

No G 65/B(Con) —The Director, National Test House, Calcutta, hereby appoints Shri B L Bansal a temporary Scientific Assistant (Chemical) in the National Test House Calcutta, to officiate as a Scientific Officer (Chemical) in the same office with effect from the forenoon of the 6th November, 1967 until further orders

VISHWA NATH
Asstt Director (Admn.)
for Director
National Test House

UNION PUBLIC SERVICE COMMISSION

Advertisement No 47

Applications are invited for undermentioned posts Age as on 1-1-1967 must be within the prescribed age limits but is relaxable for Government servants ex-326GI/67

cept where otherwise specified Upper age limit relaxable up to 45 years for displaced persons from East Pakistan who migrated on or after 1-1-1964 and repatriates from Burma and Ceylon who migrated on or after 1-6-1963 and 1-11-1964 respectively Upper age limit relaxable by 5 years for Scheduled Castes and Scheduled Tribes candidates No relaxation for others save in exceptional circumstances and in no case beyond a limit of three years Qualifications relaxable at Commission's discretion in case of candidates otherwise well qualified Higher initial pay may be granted to specially qualified and experienced candidates except where otherwise specified

Particulars and application forms obtainable from Secretary, Union Public Service Commission, Post Box No 186, New Delhi Request for forms must specify name of post, advertisement number and item number and should be accompanied by self addressed unstamped envelopes for each post at least of size 23 x 19 cms indicating there on name of post for which forms are required Commission may remit fee in the case of genuinely indigent and bona fide displaced persons from East Pakistan who migrated on or after 1-1-1964 Separate application with separate fee required for each post Candidates abroad may apply on plain paper if forms are not available and deposit fee with local Indian Embassy If required candidates must appear for personal interview Closing date for receipt of applications with crossed Indian Postal Order for Rs 8 00 (Rs 2 00 for Scheduled Castes and Scheduled Tribes), 26th December, 1967 (8th January, 1968 for applicants from abroad) Treasury receipts not acceptable

Posts at (b) and (c) of S No 11, Posts at (c) of S No 12 and posts at S Nos 1, 6 and 8 permanent Post at S No 9 permanent but appointment on temporary basis Post at (a) of S No 11, posts at (a) and (b) of S No 12 and posts at S Nos 2, 3, 5, 7 and 10 temporary but likely to be retained on permanent basis Post at S No 4 temporary but likely to continue for about three years

Post at S. No. 1 reserved for Scheduled Castes candidate. Post at S. No. 7 reserved for Scheduled Tribes candidate. Posts at (b) of S. No. 11, three posts at (b) of S. No. 12 and post at S. No. 4 reserved for Scheduled Castes/Scheduled Tribes candidates. If no such suitable candidates are available, all these posts are to be treated as unreserved.

1. One Deputy Director (Staff Training) in the Central Labour Institute, Bombay, Under the Directorate General of Factory Advice Service and Labour Institutes, Bombay, Ministry of Labour, Employment & Rehabilitation. Pay.—Rs. 1100-50-1400. Age.—45 years & below. Qualifications.—(i) Degree in Engineering or Diploma in Industrial Engineering. OR Degree or Diploma in Industrial Engineering. (ii) About seven years' experience in supervisory or administrative capacity.

2. One Associate Planner, Town and Country Planning Department, Government of Goa, Daman & Diu. Pay.—Rs. 700-40-1100-50/2-1200. Age.—40 years & below. Qualifications.—Essential.—(i) Degree in Town Planning or equivalent qualification of a recognised University/Institution. (ii) At least three years' experience in preparation and implementation of town and housing schemes and knowledge of laws.

3. Two Junior Town Planners, Town and Country Planning Department, Government of Goa, Daman and Diu. Pay.—Rs. 400-400-450-30-600-35-670-EB-35-950. Age.—35 years & below. Qualifications.—Essential.—(i) Degree in Town Planning from a recognised University/Institution or equivalent. (ii) One year's experience in a Town Planning Office. (iii) Knowledge of preparation of Housing and Town Planning Schemes.

4. One Assistant Architect in the Dandakaranya Project & Rehabilitation. Pay.—Rs. 300-30-800-EB-30-830-35-900. Age.—35 years & below. Qualifications.—Essential.—Diploma in Architecture of a recognised Institute or equivalent.

5. One Radar Instructor-cum-Technician, Lal Bahadur Shastri Nautical and Engineering College, Bombay, Ministry of Transport and Shipping (Transport Wing). Pay.—Rs. 350-25-500-30-590-EB-20-900-EB-30-830-35-900. Age.—35 years & below. Qualifications.—Essential.—(i) First Class Radio Telegraph Operator Certificate issued by the Ministry of Communications or its equivalent. (ii) Radar Maintenance Certificate approved by the Ministry of Transport and Shipping. (iii) At least three years' experience as Radio Officer on ships.

6. One Senior Artist-cum-Photographer, Indian Institute of Sugarcane Research, Lucknow, Ministry of Food and Agriculture, Community Development and Co-operation. Pay.—Rs. 325-15-475-EB-20-575. Age.—40 years and below. Not relaxable for Govt. servants. Qualifications.—Essential.—(i) Degree/Diploma in Art from recognised University/Institute. (ii) About three years' experience in a recognised Scientific Institute as an artist.

7. One Lecturer in Swahili, National Defence Academy, Kharakvasla, Ministry of Defence. Pay.—Rs. 400-400-450-30-600-35-670-EB-35-950. Age.—35 years and below. Qualifications.—Essential.—(i) Degree of a recognised University or equivalent. (ii) Degree or Diploma of a recognised University/Institution or equivalent in the Swahili language. (iii) Proficiency in English.

8. One Director of Archives, National Archives of India, New Delhi, Ministry of Education. Pay.—Rs. 1300-60-1600-100-1800. Age.—50 years & below. Qualifications.—Essential.—(i) At least a Master's degree or three years' Honours degree in Modern Indian History of a recognised University. (ii) Knowledge of Archival Science and experience of administering an archives office in a higher supervisory post. (iii) Adequate experience of undertaking and conducting and guiding research work of post-graduate standard.

9. One Assistant Director, Deep Sea Fishing Station, Bombay, Ministry of Food, Agriculture, Community Development and Cooperation (Department of Agriculture). Pay.—Rs. 400-40-800-50-950. Age.—35 years & below. Qualifications.—(i) Master's degree in Geography or Oceanography or Chemistry. (ii) About three years' experience in Fisheries of which one year must be practical experience in the sea-fishing.

10. One Assistant Professor in Commerce, Punjab Engineering College, Chandigarh. Pay.—Rs. 375-30-525-40-685/40-925 plus usual allowances at Punjab Govt. rates. Age.—35 years and below. Qualifications.—Essential.—(i) At least Second Class Master's Degree in Commerce of a recognised University, or equivalent. (ii) Evidence of published work or about two years' experience of teaching Degree classes.

11. (a) One Associate Professor, (b) Two Assistant Professors, and (c) Two Lecturers, in Civil Engineering, Punjab Engineering College, Chandigarh. Pay.—For post at (a): Rs. 625-40-1025/50-1275. For posts at (b): Rs. 375-30-525-40-685/40-925. For posts at (c): Rs. 250-25-550/25-750 plus allowances at Punjab Government rates. Age.—40 years and below for posts at (a), 35 years and below for posts at (b) and 30 years and below for posts at (c). Qualifications.—Essential.—For post at (a): (i) Post-graduate degree in Civil Engineering of a recognised University, or equivalent. (ii) About five years' professional, teaching and/or research experience, including at least three years' teaching experience of Degree Classes. OR (i) First Class Degree in Civil Engineering of a recognised University, or equivalent. (ii) About eight years' professional, teaching and/or research experience including at least three years' teaching experience of Degree Classes. For posts at (b): First Class Degree in Civil Engineering of a recognised University, or equivalent. OR Second Class Degree in Civil Engineering of a recognised University, or equivalent, with at least two years' experience of teaching Degree classes. For posts at (c): At least Second Class Degree in Civil Engineering of a recognised University, or equivalent.

12. (a) One Associate Professor; (b) Eight Assistant Professors; & (c) Three Lecturers in Mechanical Engineering, Punjab Engineering College, Chandigarh. Pay.—For post at (a): Rs. 625-40-1025/50-1275. For posts at (b): Rs. 375-30-525-40-685/40-925. For posts at (c): Rs. 250-25-550/25-750 plus allowances at Punjab Government rates. Age.—40 years and below for post at (a), 35 years and below for posts at (b) and 30 years and below for posts at (c). Qualifications.—Essential.—For post at (a): (i) Post-Graduate Degree in Mechanical Engineering of a recognised University or equivalent. (ii) About five years' professional, teaching and/or research experience, including at least three years' teaching experience of Degree classes. OR (i) First Class Degree in Mechanical Engineering of a recognised University or equivalent. (ii) About eight years' professional teaching and/or research experience including at least three years' teaching experience of Degree classes. For posts at (b): First Class Degree in Mechanical Engineering of a recognised University or equivalent. OR Second class Degree in Mechanical Engineering of a recognised University or equivalent, with at least two years' experience of teaching Degree classes. For posts at (c): At least Second Class Degree in Mechanical Engineering of a recognised University or equivalent.

CLERKS' GRADE EXAMINATION, 1968

The Union Public Service Commission will hold at AHMEDABAD, ALLAHABAD, BANGALORE, BHOPAL, BOMBAY, CALCUTTA, CHITTAGONG, DELHI, HYDRABAD, JAIPUR, MADRAS, NAGPUR, PATNA, PATNA, SHILLONG, SRINAGAR, TRIVANDRUM and at selected INDIAN MISSIONS ABROAD a competitive examination on 28th June 1968 for recruitment to temporary vacancies in Lower Division Grade of Central Secretariat Clerical Service, Grade II of Railway Board Secretariat Clerical Service, Grade VI of IFS(B), and posts of Lower Divi-

sion Clerks in certain Departments of the Government of India, Central Secretariat Clerical Service, Board Secretariat Clerical Service. *Age Limits*.—Candidates must have been born not earlier than 2nd January, 1947 and not later than 1st January, 1950. Upper age limit relaxable in favour of Scheduled Castes/Scheduled Tribes, Ex-Service Clerks and Service Clerks during the last year of their Colour Service and certain other categories including certain categories of Central Government Servants. *Qualifications*.—Matriculation or equivalent. *Pay Scale*.—The scale of pay for all Services/posts is Rs. 110-3-131-4-155 E3-4-175-5-180. Full particulars and application forms obtainable from Union Public Service Commission, Dholpur House, New Delhi-11, by remitting Re. 1.00 by money order or on cash payment at the counter in the Commission's office. *Candidates must state clearly on Money Order coupons "Clerks' Grade Examination, 1968" and also give their names and full postal addresses in block letters. Postal orders or cheques or currency notes not acceptable in lieu of money orders. Completed applications must reach Union Public Service Commission by 22nd January, 1968 (5th February, 1968 for candidates residing abroad and in the Andaman and Nicobar Islands).*

RAJENDRA LAL

Secretary, Union Public Service Commission

NOTICE

CLERKS' GRADE EXAMINATION, 1968

F. 16/3/67-E.1(B)

New Delhi, the 25th November 1967

A competitive examination for recruitment to temporary vacancies in :

- (i) Central Secretariat Clerical Service—Lower Division Grade;
- (ii) Railway Board Secretariat Clerical Service—Grade II;
- (iii) Indian Foreign Service (B)—Grade VI; and
- (iv) Posts of Lower Division Clerk in certain Departments and Attached Offices of the Government of India not participating in the Central Secretariat Clerical Service /I.F.S. (B)/Railway Board Secretariat Clerical Service;

will be held by the Union Public Service Commission at AHMEDABAD, ALLAHABAD, BANGALORE, BHOPAL, BOMBAY, CALCUTTA, CUTTACK, DELHI, HYDERABAD, JAIPUR, MADRAS, NAGPUR, PATIALA, PATNA, SHILLONG, SRINAGAR, IRIVANDRUM and at selected Indian Missions abroad on 28th June, 1968 in accordance with the Rules published by the Ministry of Home Affairs in the Gazette of India, dated the 25th November, 1967.

THE CENTRES AND THE DATE OF COMMENCEMENT OF THE EXAMINATION AS MENTIONED ABOVE ARE LIABLE TO BE CHANGED AT THE DISCRETION OF THE COMMISSION. CANDIDATES ACCEPTED FOR ADMISSION TO THE EXAMINATION WILL BE INFORMED AT WHAT PLACE, AT WHAT TIME AND ON WHAT DATES THEY SHOULD PRESENT THEMSELVES.

2. The approximate number of vacancies in the various Services and posts for which recruitment is to be made on the basis of this examination is given below :—

(i) Central Secretariat Clerical Service—Lower Division Grade	500
(ii) Railway Board Secretariat Clerical Service—Grade II	10
(iii) Indian Foreign Service (B)—Grade VI	15
(iv) Posts of Lower Division Clerk in certain Departments and Attached Offices of the Government of India not participating in the Central Secretariat Clerical Service/I.F.S. (B)/Railway Board Secretariat Clerical Service	240

The above numbers are liable to alteration.

Reservations will be made for candidates belonging to the Scheduled Castes and the Scheduled Tribes in respect of vacancies as may be fixed by the Government of India.

3. A candidate may apply for admission to the Examination in respect of any one or more of the Services/posts covered by the scheme of the Examination in accordance with the provisions of the Ministry of Home Affairs' Notification No. 8/22/67-CS-II, dated 25th November, 1967. Once an application has been made, no change will ordinarily be allowed.

If he wishes to be admitted for more than one Service/post, he need send in only one application. He will be required to pay the fee mentioned in Annexure I once only, and will not be required to pay separate fee for each of the Services/posts for which he applies.

4. A candidate is required to specify clearly in the application form, in the order of preference, the Services/posts for which he wishes to compete. He is also advised to indicate as many preferences as he wishes to, so that, having regard to his rank in the order of merit, due consideration can be given to his preferences, when making appointments.

No request for alteration in the order of preferences for the Services/posts originally indicated by a candidate in his application, would be considered unless such a request is received in the Office of the Union Public Service Commission on or before 31st August, 1968.

5. A candidate seeking admission to the examination must apply to the Secretary, Union Public Service Commission, Dholpur House, New Delhi-11, on the prescribed form of application. The prescribed forms of application and full particulars of the examination are obtainable from the Commission by post on payment of Re. 1.00, which should be remitted by Money Order, to the Secretary, Union Public Service Commission, Dholpur House, New Delhi-11, stating clearly the name of the examination in respect of which the application form is required. Postal Orders or cheques or currency notes will not be accepted in lieu of Money Orders. The forms can also be obtained on cash payment at the counter in the Commission's office. *This amount of Re. 1.00 will in no case be refunded.*

6. The completed application form must reach the Secretary, Union Public Service Commission, Dholpur House, New Delhi-11, on or before the 22nd January, 1968 accompanied by necessary documents in accordance with the instructions to candidates contained in Annexure II. *No application received after that date will be considered.*

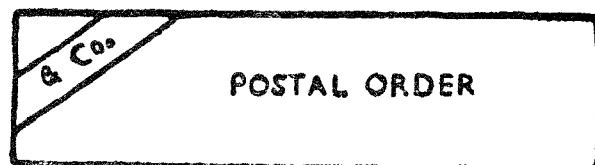
Applications from candidates residing abroad and in the Andaman and Nicobar Islands will, however, be accepted up to the 22nd January, 1968, in the case of persons actually residing abroad or in the Andaman and Nicobar Islands at the time of submission of their applications.)

NOTE.—Candidates who send their applications or requests for application forms at a late date will do so at their own risk.

7. THE PRESCRIBED FEE (SEE ANNEXURE I) SHOULD BE PAID BY INDIAN POSTAL ORDERS WITH THE APPLICATION.

AN APPLICATION NOT ACCOMPANIED BY CROSSED INDIAN POSTAL ORDERS FOR THE PRESCRIBED FEE WILL BE SUMMARILY REJECTED. THIS DOES NOT APPLY TO DISPLACED PERSONS FROM EAST PAKISTAN AND REPATRIATES OF INDIAN ORIGIN FROM BURMA AND CEYLON, WHO HAVE MIGRATED TO INDIA ON OR AFTER 1ST JANUARY, 1964, 1ST JUNE, 1963, AND 1ST NOVEMBER, 1964, RESPECTIVELY, AND ARE SEEKING REMISSION OF THE PRESCRIBED FEE, VIDE PARAGRAPH 3 OF ANNEXURE I.

EACH POSTAL ORDER SHOULD INVARIABLY BE CROSSED AS SHOWN BELOW :



AND COMPLETED AS FOLLOWS :—

"PAY TO THE SECRETARY, UNION PUBLIC SERVICE COMMISSION, AT NEW DELHI GENERAL POST"

CANDIDATES MUST NOTE THAT IT IS NOT SAFE TO SEND POSTAL ORDERS WHICH ARE NEITHER CROSSED NOR MADE PAYABLE TO THE SECRETARY, UNION PUBLIC SERVICE COMMISSION, AT NEW DELHI GENERAL POST OFFICE. FULL PARTICULARS OF THE POSTAL ORDERS, SHOULD BE ENTERED AGAINST COLUMN 28 OF THE APPLICATION FORM.

8. If any candidate who took the Clerks' Grade Examination held in June, 1967, wishes to apply to admission to this examination, he must submit his application by the prescribed date without waiting for the results or an offer of appointment. If he is appointed on the results of the 1967 examination, his candidature for this examination will be cancelled on request and the fee refunded to him as in the case of a candidate not admitted to the examination, vide para 2 of Annexure I.

9. All communications in respect of an application should be addressed to the Secretary, Union Public Service Commission, Dholpur House, New Delhi-11, and should contain the following particulars :—

- (i) NAME OF EXAMINATION.
- (ii) MONTH AND YEAR OF EXAMINATION.
- (iii) ROLL NUMBER (IF COMMUNICATED TO CANDIDATE).
- (iv) NAME OF CANDIDATE (IN BLOCK CAPITALS).
- (v) POSTAL ADDRESS AS GIVEN IN APPLICATION.

Communications not giving these particulars may not be attended to. In all correspondence with the Union Public Service Commission concerning this examination, candidates should invariably superscribe their envelopes and correspondence with the words "Clerks' Grade Examination, 1968".

N. C. TALUKDAR, Dy. Secy.
Union Public Service Commission.

ANNEXURE I

FEE

Candidates seeking admission to the examination must pay the following fee to the Commission with the completed application form :—

Rs. 12.00 (Rs. 3.00 in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes). This amount should be paid by means of CROSSED Indian Postal Orders payable to the Secretary, Union Public Service Commission. The Commission will not accept payment made otherwise.

2. Once an application has been considered by the Commission and their decision admitting a candidate to the examination communicated to him, no claim from the candidate for a refund of the fee paid by him to the Commission will be entertained nor can the fee be held in reserve for any other examination or selection. If, however, a candidate is not admitted to the examination by the Commission, a refund of Rs. 300. (Re. 1.00 in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes) will be made to him.

3. The Commission may at their discretion remit the prescribed fee where they are satisfied that the applicant is a *bona fide* displaced person from East Pakistan and has migrated to India on or after 1st January, 1964, or is a *bona fide* repatriate of Indian origin from Burma and has migrated to India on or after 1st June, 1963, or is a *bona fide* repatriate of Indian origin from Ceylon and has migrated to India on or after 1st November, 1964, and is not in a position to pay the prescribed fee.

ANNEXURE II

INSTRUCTIONS TO CANDIDATES

1. A copy each of the Notice, the Rules, the Application Form and other papers relating to the examination is obtainable from the office of Union Public Service Commission in accordance with para 5 of the Notice. Candidates should

consult them carefully to see if they are eligible before filling in the application form or paying the prescribed fee. The conditions prescribed cannot be relaxed.

BEFORE SUBMITTING THE APPLICATION THE CANDIDATE MUST SELECT FINALLY FROM AMONG THE CENTRES GIVEN IN PARAGRAPH 1 OF THE NOTICE, THE PLACE AT WHICH HE WISHES TO APPEAR FOR THE EXAMINATION. ORDINARILY NO REQUEST FOR A CHANGE IN THE PLACE SELECTED WILL BE ENTERTAINED.

A candidate who wishes to take the examination at an Indian Mission abroad must state in the order of his choice, two other Indian Missions (in countries other than the country, in which he may be stationed) as alternative centres. He may, at the discretion of the Commission, be required to appear at any one of the three Missions indicated by him.

2. The application form must be completed in the candidate's own handwriting and all answers should be given in words. It should be submitted direct to the Secretary, Union Public Service Commission, Dholpur House, New Delhi-11.

No application received by the Commission after the date prescribed in the Notice will be accepted.

A candidate already in Government Service, whether in a permanent or temporary capacity, must submit his application through the Head of his Department or Office concerned who will complete the endorsement at the end of the application form and forward it to the Commission.

Applications from all other candidates, whether in private employment or in Government owned industrial undertakings or other similar organisations, can be entertained direct. If such a candidate forwards his application through his employer and it reaches the Union Public Service Commission *i.e.* the application, even if submitted to the employer before the closing date, will not be entertained.

3. Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling in the application form.

4. A candidate must send the following documents with his application :—

- (i) CROSSED Indian Postal Orders payable to the Secretary, Union Public Service Commission, at New Delhi General Post Office, for the prescribed fee. (See Annexure I).
- (ii) Certificate of Age.
- (iii) Certificate of Character.
- (iv) Certificate of Educational Qualification.
- (v) Two copies of recent passport size (5 cm. × 7 cm. approx.) photograph of the candidate.

Details of the documents mentioned in items (i), (ii), (iii), (iv) and (v) are given below :—

(i) CROSSED Indian Postal Orders for the prescribed fee.

All Postal Orders should bear the signature of the issuing Post Master and a clear stamp of the issuing Post Office. All Postal Orders should be CROSSED and filled in as follows :—

"Pay to the Secretary, Union Public Service Commission, at New Delhi General Post Office."

In no case will Postal Orders payable at any other Post Office be accepted. Delayed or mutilated Postal Orders will also not be accepted.

NOTE.—Candidates residing abroad at the time of submitting their applications should deposit the amount of the prescribed fee (the equivalent of Rs. 12.00, Rs. 3.00 in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes) in the office of India's High Commissioner, Ambassador, or Representative, as the case may be, in that country who should be asked to credit the amount to the account head "XXI—Miscellaneous Department Examination fees—Receipts of the Union Public Service Commission." The candidates should forward the receipt from that Office with the application.

(ii) *Certificate of Age.*—The date of birth ordinarily accepted by the Commission is that entered in the Matricula-

tion Certificate or in the Secondary School Leaving Certificate, or in a certificate recognised by an Indian University as equivalent to Matriculation, or in an extract from a Register of Matriculates maintained by a University, which extract must be certified by the proper authority of the University. The expression Matriculation Certificate in this part of the instructions must be understood as including these alternative certificates.

Candidates will thus understand that the Matriculation Certificate is required in all cases as evidence of age, and it must invariably be sent to the Commission, in original, with a copy thereof, together with the application.

Sometimes the Matriculation or equivalent Certificate does not show the date of birth, or only shows the age by completed years or completed years and months. In such cases a candidate must send, in addition to the Matriculation or equivalent certificate, an original certificate, together with a copy thereof, from the Headmaster/Principal of the institution from where he passed the Matriculation or equivalent examination, showing the date of his birth or his exact age as recorded in the Admission Register of the Institution.

Candidates are warned that unless complete proof of age as laid down in these instructions is sent with an application, the application may be rejected. Further they are warned that if the date of birth stated in the application is inconsistent with the age shown in the Matriculation Certificate and no explanation is offered, the application may be rejected.

NOTE 1.—A candidate who holds a completed Secondary School Leaving Certificate need submit with the original a copy of only the page containing entries relating to age.

NOTE 2.—CANDIDATES SHOULD NOTE THAT ONCE A DATE OF BIRTH HAS BEEN CLAIMED AND ACCEPTED BY THE COMMISSION FOR THE PURPOSE OF ADMISSION TO AN EXAMINATION, NO CHANCE WILL ORDINARILY BE ALLOWED AT A SUBSEQUENT EXAMINATION.

NOTE 3.—Displaced persons, who have lost their original Matriculation Certificate in Pakistan, should obtain duplicate certificate from the University concerned. If they are unable to obtain the duplicate Matriculation Certificate from the University, they should submit an extract from the University Gazette in which their results were published showing their date of birth and certified by the Registrar or the Headmaster.

NOTE 4.—In the case of candidates who are already in permanent Government Service, the entries in their Service Book may be accepted as proof of date of birth and educational qualification.

(iii) *Certificate of Character.*—A candidate must submit a certificate of character, with a copy thereof, from some person in authority (for example, Principal, Proctor, Dean, etc.) at an educational institution which he is attending or has attended for at least one year during the three years immediately preceding the date of his application.

The signatory of the certificate should give his designation in full.

NOTE 1.—A candidate who has not attended any educational institution for at least once academic year within the three years immediately preceding the date of his application may submit a certificate of character, in original, with a copy thereof, from a gazetted officer in service.

NOTE 2.—Only one certificate of character is required.

(iv) *Certificate of Educational Qualification.*—A candidate must submit a certificate or diploma, in original, with a copy thereof, showing that he has one of the qualifications prescribed in Rule 7. The certificate submitted must be one issued by the authority (i.e. University or other examining body) awarding the particular qualification. If such a certificate or diploma is not submitted the candidate must explain its absence, and submit such other evidence, in original as he can to support his claim to the requisite qualification. The Commission will consider this evidence on its merits but do not bind themselves to accept it as sufficient.

NOTE.—A candidate who has appeared at an examination the passing of which would render him eligible to appear at this examination but has not been informed of the result may apply for admission to this examination. A candidate

who intends to appear at such a qualifying examination may also apply provided the qualifying examination is completed before the commencement of this examination. Such candidates must, however, submit a certificate in the form prescribed below, from the Head Master/Principal of the school concerned pending submission of a certificate of educational qualification called for in para 4(iv) above.

Such candidates will be admitted to this examination, if otherwise eligible, but the admission would be deemed to be provisional and, subject to cancellation if they do not produce proof of having passed the examination, as soon as possible and, in any case not later than two months after the commencement of this examination.

The form of certificate to be produced by the candidate.

This is to certify that

(1) Shri/Smt./Kumari*.....son/daughter* of Shri is studying inclass of this school, which is the penultimate class of the course for Higher Secondary School/Indian School Certificate examination.*

(2) He/She* is expected to appear/has appeared* at Examination conducted byin the month of19 ..

(3) His/Her* date of birth as recorded in the Admission Register of this School is

(Signature of Headmaster/Principal*)

(Name of the School)

Date.....

Place

*Strike out whichever is not applicable.

(v) *Two copies of Photograph.*—A candidate must submit two passport size (5 cm.×7 cm. approx.) copies of his recent photograph, one of which should be pasted on the first page of the application form and the other copy should be firmly attached with the application form. Each copy of the photograph should be signed in ink on the front by the candidate.

5. Candidates are warned that if an application is incompletely or wrongly filled or is not accompanied with any one of the documents mentioned under paragraph 4(ii), 4(iii), 4(iv) and 4(v) above without a reasonable explanation for its absence having been given, the application is liable to be rejected and no appeal against its rejection will be entertained. Any documents not submitted with the application but explanation for the absence of which has been given, should be sent soon after the submission of the application, and in any case they must reach the Commission's office [except as provided for in Note under paragraph 4(iv) above] within one month after the last date for receipt of applications. Otherwise the application is liable to be rejected.

Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in the documents submitted by them nor should they submit a tampered document. If there is any inaccuracy or any discrepancy between two or more such documents, an explanation regarding the discrepancy may be submitted separately.

6. A candidate who claims to belong to one of the Scheduled Castes or Scheduled Tribes should submit in support of his claim a certificate, in original, with a copy thereof, in the form given below from the District Officer or the Sub-Divisional Officer or any other officer of the district in which his parents (or surviving parent) ordinarily reside, who has been designated by the State Government concerned as competent to issue such a certificate; if both his parents are dead, of the district in which he himself ordinarily resides otherwise than for the purpose of his own education.

A candidate from the Union Territory of Delhi may submit such a certificate also from the Additional District Magistrate or the First Class Stipendiary Magistrate or the Revenue Assistant.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India.

This is to certify that Shri/Shrimati/Kumari*.....
son/daughter* of of village/town*
in District/Division* of the State/Union
Territory* of belongs to the Caste/
Tribe* which is recognised as a Scheduled Caste/Scheduled
Tribe* under

the Scheduled Castes and Scheduled Tribes
Lists (Modification) Order, 1956*

the Constitution (Jammu and Kashmir) Scheduled
Castes Order, 1956*

the Constitution (Andaman and Nicobar Islands)
Scheduled Tribes Order, 1959*

the Constitution (Dadra and Nagar Haveli)
Scheduled Castes Order, 1962*

the Constitution (Dadra and Nagar Haveli)
Scheduled Tribes Order, 1962*

the Constitution (Pondicherry) Scheduled
Castes Order, 1964*

2. Shri/Shrimati/Kumari* and/or* his/
her* family ordinarily reside(s) in village/town*
of District/Division* of the State/Union
Territory* of

Signature.....

**Designation.....
(with seal of Office)

Place.....State/Union Territory*.

Date.....

*Please delete the words which are not applicable.

NOTE.—The term "ordinarily reside(s)" used here will
have the same meaning as in Section 20 of the
Representation of the People Act, 1950.

**Officers competent to issue Caste/Tribe certificates.

(i) District Magistrate/Additional District Magistrate/
Collector/Deputy Commissioner/Additional Deputy Com-
missioner/Deputy Collector/1st Class Stipendiary Magistrate/
City Magistrate/†Sub-Divisional Magistrate/Taluka Magis-
trate/Executive Magistrate/Extra Assistant Commissioner.

†(Not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presi-
dency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candi-
date and/or his family normally resides.

(v) Administrator/Secretary to Administrator/Develop-
ment Officer (Laccadive, Minicoy and Amindivi Islands).

7. (i) A displaced person from East Pakistan seeking
remission of the prescribed fee under paragraph 3 of Annexure
I should produce a certificate, in original, together with a
copy thereof, from the Camp Commandant of the Transit
Centres of the Dandakaranya Project, or the Camp Com-
mandant of the Relief Camps, or the District Magistrate of
the area in which he may for the time being be resident, to
show that he is a *bona fide* displaced person from East
Pakistan and has migrated to India on or after 1st January
1964. He should also produce a certificate in original, from
a District Officer or a Gazetted Officer of Government or a
Member of the Parliament or State Legislature to show that
he is not in a position to pay the prescribed fee.

(ii) A repatriate of Indian origin from Ceylon seeking
remission of the prescribed fee under paragraph 3 of Annexure
I, should produce, in original, together with a copy thereof,
a certificate from the High Commission for India in Ceylon
to show that he is an Indian citizen who has migrated to

India on or after 1st November, 1964 under the Indo-Ceylon
Agreement of October, 1964. He should also produce a cer-
tificate, in original, from a District Officer or a Gazetted
Officer of Government or a Member of the Parliament or
State Legislature to show that he is not in a position to pay
the prescribed fee.

(iii) A repatriate of Indian origin from Burma seeking
remission of the prescribed fee under paragraph 3 of Annexure
I should produce, in original, together with a copy thereof,
the identity certificate issued to him by the Embassy of India,
Rangoon to show that he is an Indian citizen who has migrated
to India on or after 1st June, 1963, or a certificate from
the District Magistrate of the area in which he may be resi-
dent to show that he is a *bona fide* repatriate from Burma
and has migrated to India on or after 1st June, 1963. He
should also produce a certificate, in original, from a District
Officer or a Gazetted Officer of Government or a Member of
the Parliament or State Legislature to show that he is not in
a position to pay the prescribed fee.

(iv) A displaced person from East Pakistan claiming age
concession under Rule 5(b)(ii) or 5(b)(iii) should produce
a certificate, in original, together with a copy thereof, from
the Camp Commandant of the Transit Centres of the Danda-
karanya Project, or the Camp Commandant of the Relief
Camps, or the District Magistrate of the area in which he
may for the time being be resident, to show that he is a
bona fide displaced person from East Pakistan and has migra-
ted to India on or after 1st January 1964.

(v) A candidate from the Union Territory of Pondicherry
claiming age concession under Rule 5(b)(iv) should produce,
in original, together with a copy thereof, a certificate from
the principal of the educational institution he has attended
to show that he had received education through the medium
of French at some stage.

(vi) A candidate claiming age concession as a repatriate of
Indian origin from Ceylon under Rule 5(b)(v) or 5(b)(vi)
should produce, in original, together with a copy thereof, a
certificate from the High Commission for India in Ceylon to
show that he is an Indian citizen who has migrated to India
on or after 1st November, 1964, under the Indo-Ceylon
Agreement of October, 1964.

(vii) A candidate from the Union Territory of Goa, Daman
and Diu claiming age concession under Rule 5(b)(vii) should
produce a certificate, in original, together with a copy thereof
from one of the following authorities in support of his
claim :—

(1) Director of Civil Administration.

(2) Administrators of the Concelhos.

(viii) A candidate, who has migrated from Kenya, Uganda
and the United Republic of Tanzania (formerly Tangan-
yika and Zanzibar), claiming age concession under Rule
5(b) (viii) should produce a certificate, in original, together
with a copy thereof, from the District Magistrate of the area
in which he may, for the time being, be resident to show
that he is a *bona fide* migrant from the countries mentioned
above.

(ix) A candidate claiming age concession as a repatriate
of Indian origin from Burma under Rule 5(b) (ix) or 5(b)(x)
should produce, in original, together with a copy thereof,
the identity certificate issued to him by the Embassy of India,
Rangoon, to show that he is an Indian citizen who has migrated
to India on or after 1st June, 1963, or a certificate from
the District Magistrate of the area in which he may be
resident to show that he is a *bona fide* repatriate from Burma
and has migrated to India on or after 1st June 1963.

(x) A candidate disabled while in the Defence Services,
claiming age concession under Rule 5(b)(xi) or 5(b)(xii)
should produce, in original, together with a copy thereof, a
certificate from the Director-General, Resettlement, Ministry
of Defence, to show that he was disabled while in the
Defence Services, in operation during hostilities with any fo-
reign country or in disturbed area, and released as a conse-
quence thereof.

8. An Ex-Service Clerk claiming age concession under
Rule 5(d), should submit in original, together with a copy
thereof, the Discharge Certificate issued to him by the Army/
Navy/Air Force authorities, as a proof of his being an Ex-
Service Clerk.

9. (a) A person in whose case a certificate of eligibility is required should apply to the Government of India, Ministry of Home Affairs, for issue of the required certificate of eligibility in his favour.

(b) If a certificate of eligibility is not necessary in the case of a person he should produce an Affidavit on non-judicial Stamp paper sworn before a first Class Magistrate in one of the following forms whichever may be applicable to him :—

- (1) "I declare that I migrated to India from areas which now form Pakistan before the nineteenth day of July, 1948, and have ordinarily been resident in India since then".
- (2) "I declare that I migrated to India from areas which now form Pakistan on or after the nineteenth day of July, 1948 and have ordinarily been resident in India since then and I further declare that I have got myself registered as a citizen of India under Article 6 of the Constitution".
- (3) "I declare that I entered the Union Services without a certificate of eligibility before the commencement of the Constitution, i.e., 26th January, 1950, and am continuing in such service since then without a break".

NOTE.—A candidate whose case is covered by item (2) above may submit the certificate of Registration as citizen of India, in original, along with a copy thereof, in lieu of an Affidavit sworn before a 1st Class Magistrate as required under sub-para (b) above.

10. THE CERTIFICATES MENTIONED IN PARAGRAPHS 4(ii), 4(iii), 4(iv), 6, 7, 8 AND 9(b) ABOVE SHOULD INVARIABLY BE SENT IN ORIGINAL, (WITH COPIES THEREOF). THE COMMISSION DO NOT ACCEPT ONLY COPIES OF THESE CERTIFICATES, WHETHER ATTESTED OR OTHERWISE.

THE ORIGINALS OF THE CERTIFICATES FORWARDED IN ACCORDANCE WITH PARAGRAPHS 4(ii), 4(iii), 4(iv), 6, 7, 8 AND 9(b) ABOVE WILL BE RETURNED WHEN THE RESULT OF THE APPLICATION IS COMMUNICATED. CANDIDATES ARE ADVISED TO KEEP ATTESTED COPIES OF THEIR CERTIFICATES BEFORE SUBMITTING THEM TO THE COMMISSION. THE COMMISSION CANNOT RETURN THE CERTIFICATES EARLIER THAN THE DATE OF COMMUNICATION OF THE RESULTS OF THE APPLICATION FOR WHATEVER PURPOSE THEY MAY BE REQUIRED, NOR CAN THEY SUPPLY ATTESTED COPIES.

If a candidate has already submitted the certificates required in paragraphs 4(ii), 4(iii), 4(iv), 6, 7, 8 and 9(b) above in connection with another examination conducted by the Union Public Service Commission and if they have not yet been returned to him, he should mention the fact when submitting his application, and, if possible enclose a copy of each certificate. If the certificates are not with the Commission, they should be sent with the application, irrespective of whether the candidate appeared at a previous examination conducted by the Commission or not. If a certificate cannot be submitted with the application, a reasonable explanation for its absence must be given with the application.

11. The fact that an application form has been supplied on a certain date, will not be accepted as an excuse for the late submission of an application. The supply of an application form does not *ipso facto* make the receiver eligible for admission to the examination.

12. If a candidate does not receive an acknowledgement of his application within a fortnight from the last date of receipt of applications for the examination, he should at once contact the Commission for the acknowledgement.

13. Every candidate for admission to this examination will be informed at the earliest possible date of the result of his application. It is not, however, possible to say when the result will be communicated. But if a candidate does not receive from the Union Public Service Commission a communication regarding the result of his application one month before the commencement of the examination, he should at once contact the Commission for the result. Failure to comply with this provision will deprive the candidate of any claim to consideration.

14. Copies of pamphlets containing rules and question papers of the examinations held in previous years are on sale with the Manager of Publications, Civil Lines, Delhi-6, and may be obtained from him direct by mail orders only. These can also be obtained against cash payment from (i) the Kitab Mahal, Janpath Barracks (A), (Behind 'Annapurna'), New Delhi and (ii) the Government of India Book Depot, 8-Hastings Street, Calcutta-1. The pamphlets are also obtainable from the agents for the Government of India publications at various mofussil towns.

15. *Communications Regarding Applications.*—ALL COMMUNICATIONS IN RESPECT OF AN APPLICATION SHOULD BE ADDRESSED TO THE SECRETARY, UNION PUBLIC SERVICE COMMISSION, DHOLPUR HOUSE, NEW DELHI-11, AND SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS :—

- (i) NAME OF EXAMINATION.
- (ii) MONTH AND YEAR OF EXAMINATION.
- (iii) ROLL NUMBER (IF COMMUNICATED TO CANDIDATE).
- (iv) NAME OF CANDIDATE (IN BLOCK CAPITALS).
- (v) ADDRESS AS GIVEN IN APPLICATION.

N.B.—Communications not containing the above particulars may not be attended to.

16. *Change in Address.*—A CANDIDATE MUST SEE THAT COMMUNICATIONS SENT TO HIM AT THE ADDRESS STATED IN HIS APPLICATION ARE REDIRECTED, IF NECESSARY. CHANGE IN ADDRESS SHOULD BE COMMUNICATED TO THE COMMISSION AT THE EARLIEST OPPORTUNITY GIVING THE PARTICULARS MENTIONED IN PARAGRAPH 15 ABOVE. ALTHOUGH THE COMMISSION MAKE EVERY EFFORT TO TAKE ACCOUNT OF SUCH CHANGES, THEY CANNOT ACCEPT ANY RESPONSIBILITY IN THE MATTER.

